

**HIGH ONGAR
PARISH COUNCIL**

FINAL ACCOUNTS 2024/2025

**Clerk
Bonnie Jones**

Financial Summary 2024/2025

We started the year with **£48,990.46** in the bank.

The precept set for 2024/2025 was £13,362.

The total income (including precept) for 2024/2025 was £14,702.01. This was against a presumed budgeted income of £13,362 – a difference of £1,340.01. The difference can be accounted for by way of a grant from EALC following Ride London of £250, and a VAT reclaim receipt for the period February 2023 to March 2024 of £1,090.01.

The total expenditure for 2024/2025 was £16,864.02 (this includes VAT of £1,019.81) versus a presumed budget of £13,962 – an overspend of £2,902.02. Other than general budget variations, the main differences can be broadly accounted for as follows:

- £1,019.81 VAT payments
- £442.00 overspend on hall hire due to 2023 hall hire being paid for this financial year, and hire for January and February 2025 being paid for (budget was only for a 12 month period which is normally invoices per calendar year, however process has now changed).
- £927 for High Ongar Village Hall (funds were not specifically budgeted for, however any approved funds agreed to come from earmarked reserves).
- Underspend of £1,200 for both internet/website and training
- £1,328.21 overspend on street lighting as a result of the street light structural inspections being required
- £400 underspend on Audit (2023/2024 internal audit was completed FOC and no external audit costs)
- £475 not spent under the S137 heading
- £1,136.83 spent on additional items including defibrillator pads, play in the park and Parish Council elections (both elections and defibrillator costs were taken from earmarked reserves but not specifically budgeted for),

Part way through the year, the Parish Council decided to move banks, and opened a Unity Bank current account into which the funds held in the Lloyds account were transferred. In addition, a deposit account was also opened with Unity from which the Parish Council would be able to earn interest, however as at the end of the financial year there were no funds in this account.

As neither the income nor expenditure was over £25,000, the Parish Council is able to declare itself exempt from the Limited Assurance Regime Audit.

The 2024/2025 bank reconciliation is as follows:

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

Opening Balance 1 April 2024	£48,990.46
Add: Receipts in the year	£14,702.01
Less: Payments in the year	(£16,864.02)
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Closing balance per cash book as at 31 March 2025	£46,828.45
<i>Lloyd Account 42293260:</i>	£ 0
<i>Unity Trust 20520573 Current:</i>	£46,828.45
<i>Unity Trust 20520586 Deposit:</i>	£ 0
TOTAL:	£46,828.45

External Auditors Statement of Accounts for 2024/2025

	31st March 2024	31st March 2025
1 Balance Brought Forward	53,381	48,990
2 (+) Annual Precept	11,339	13,362
3 (+) Total other receipts	775	1,340
4 (-) Staff Costs	6,382	6,122
5 (-) Loan interest/capital repayments	0	0
6 (-) Total other payments	10,123	10,742
7 (=) Balances Carried forward	48,990	46,828
8 Total Cash & Investments	48,990	46,828
9 Total Fixed Assets	7,607	7,607
10 Total Borrowings	0	0

There may be rounding differences of £1

Asset Register

Item	Purchase Cost	
Defibrillator, Village Hall	£1,320	
Defibrillator, The Coffee Post	£1,320	
Defibrillator, 206 Nine Ashes Road	£1,320	
Defibrillator, Norton Heath Service Station	£1,320	
Defibrillator, Norton Heath Café	£1,320	
Paslow Common	£1	Community Asset
Street Lights (19 no.)	£1	Community Asset
Laptop, Parish Clerk	£400	
Seat, Norton Heath	£585	
Total	£7,607	

Earmarked Reserves as at 31st March 2025

Specific Earmarked Funds			
		Spent	Remain
S/Lights	8000.00	1297.00	6703.00
Bus Shelt	8000.00		8000.00
Seating	415.00		415.00
Elections	2000.00	595.80	1404.20
Vandalism	500.00		500.00
Defib	1500.00	422.23	1077.77
Open Spc	2000.00		2000.00
HOVH	10000.00	927.00	9073.00
IT/Comp	1500.00		1500.00
Playgrnd	2000.00		2000.00
Total Earmarked			£32,672.97

General Reserves: £14,155.4

RECEIPTS & PAYMENTS FOR HIGH ONGAR PARISH COUNCIL
Financial Year 2024/2025 **Ending 31 March 2025**

INCOME				EXPENSES																				TOTAL				
Date		£	Ref	Date	Chq No.	Item	Salary	Audit	Mileage	Computers + Software	Hall hire	Internet/Website	Admin/post/stationery	Training	Use of office	Subscriptions	Insurance	Dog bins	Grass Cutting	HOVH	Street Lighting	Xmas lunch (s137)	S137	Grants	Other	VAT	TOTAL	
Opening Balance		£48,990.46					600.00	400.00	100.00	1000.00	300.00	500.00	100.00	750.00	312.00	500.00	350.00	350.00	1500.00	700.00	600.00	500.00					£	
25-04-24	Precept 24/25	£13,362.00	1	11/04/2024	BACS	D R Metson & Paert - Mill Lane hedge cut													350								70	420.00
26-04-24	EALC - Ride	250.00	2	11/04/2024	BACS	Bonnie Jones - Printer							26.89															26.89
27-01-25	HMRC VAT Reclaim	1090.01	3	11/04/2024	BACS	HOVH - Hall Hire 2023					300.00																	300.00
			4	11/04/2024	BACS	EALC - Annual Subs										422.99												422.99
			5	11/04/2024	BACS	TBS Hygiene - Dog Bins March												30.50									6.10	36.60
			6	11/04/2024	BACS	Skilled Tech Ltd - Computer + office365				133.34																	26.66	160.00
			7	18/04/2024	DD	Npower - March Street Light Electricity															72.63						3.63	76.26
			8	01/05/2024	BACS	Bonnie Jones - April Clerks Salary	476.05																					476.05
			9	10/05/2024	BACS	Skilled Tech Ltd - Computer + office365				66.67																	13.33	80.00
			10	10/05/2024	BACS	TBS Hygiene - Dog Bins April												24.40									4.88	29.28
			11	10/05/2024	BACS	Bonnie Jones - ERO Refund + Mileage + Overtime	130.44		23.40																14.00			167.84
			12	10/05/2024	BACS	MD Landscapes Ltd - Various Grass cutting													244.00								48.80	292.80
			13	10/05/2024	BACS	North Weald Bassett PC - Printing of consultation letter + various other docs							78.04															78.04
			14	10/05/2024	BACS	Simon Bosworth - Reimbursement defib pads																			290.00		58.00	348.00
			15	17/05/2024	DD	Npower - April Street Light electricity															65.20						3.26	68.46
			16	03/06/2024	BACS	Bonnie Jones - May Clerks Salary	476.05																					476.05
			17	14/06/2024	BACS	HOVH - Reimb picnic tables														927.00								927.00
			18	14/06/2024	BACS	MD Landscapes Ltd - Various Grass cutting													224.00								44.80	268.80
			19	14/06/2024	BACS	Skilled Tech Ltd - Computer + office365				66.67																	13.33	80.00
			20	14/06/2024	BACS	TBS Hygiene - May dog waste collection												30.50									6.10	36.60
			21	14/06/2024	BACS	HO Primary School - Donation to cycling programme																		250.00				250.00
			22	19/06/2024	DD	Npower - May Street Light Electricity															60.97						3.05	64.02
			23	28/06/2024	BACS	Bonnie Jones - June Clerks Salary	476.05																					476.05
			24	17/07/2024	DD	Npower - June Street Light Electricity															54.05						2.70	56.75
			25	30/07/2024	BACS	MD Landscapes Ltd - Various Grass cutting													224.00								44.80	268.80
S/Lights	8000.00	1297.00		26	30/07/2024	BACS	Skilled Tech Ltd - Computer + office365			72.11																	14.42	86.53
Bus Shelt	8000.00			27	30/07/2024	BACS	TBS Hygiene - Dog waste collection July											24.40									4.88	29.28
Seating	415.00	415.00		28	30/07/2024	BACS	High Ongar Village Hall - Hall hire Jan - June				210.00																	210.00
Elections	2000.00	595.8	1404.20	29	31/07/2024	BACS	Bonnie Jones - July Salary	476.05																				476.05
Vandalism	500.00		500.00	30	19/08/2024	DD	Npower - July Street Light Electricity														55.76						2.79	58.55
Defib	1500.00	422.23	1077.77	31	02/09/2024	BACS	Bonnie Jones - August Salary	476.05																				476.05
Open Spc	2000.00		2000.00	32	16/09/2024	BACS	HOVH - July & Sept Hall hire				64.00																	64.00
HOVH	10000.00	927.00	9073.00	33	16/09/2024	BACS	Zurich - 2024/25 Insurance										300.00											300.00
IT/Comp	1500.00		1500.00	34	16/09/2024	BACS	MD Landscapes Ltd - Various Grass cutting												224.00								44.80	268.80
Playgrnd	2000.00		2000.00	35	16/09/2024	BACS	TBS Hygiene - Dog waste bin (July, August and September)											79.30									15.86	95.16
				36	16/09/2024	BACS	Skilled Tech - Computer + Office 365 (August and September)			144.22																	28.84	173.06
				37	16/09/2024	BACS	EFDC - Play in the park + PC Elections																		675.80			675.80
				38	18/09/2024	DD	Npower - Street Light Electricity (August)														56.47						2.82	59.29
				39	30/09/2024	BACS	Bonnie Jones - Clerks Salary	476.05																				476.05
				40	17/10/2024	DD	Npower Street Light Electricity														60.27						3.01	63.28
				41	21/10/2024	BACS	MD Landscapes - Various Grass cut Sep												112.00								22.40	134.40
				42	21/10/2024	BACS	Skilled Tech - Computer + Office 365			42.11																	14.42	56.53
				43	21/10/2024	BACS	TBS Hygiene Dog waste bin (October)											24.40									4.88	29.28
				44	31/10/2024	BACS	Bonnie Jones - Clerks Salary (October)	476.05																				476.05
				45	19/11/2024	DD	Npower - Street Light Electricity														65.30						3.26	68.56
				46	02/12/2024	BACS	Bonnie Jones - Clerks Salary + Back dated pay increase (November)	662.05																				662.05
				47	02/12/2024	BACS	MD Landscapes - Various Grass Cut Oct												112.00								22.40	134.40
				48	02/12/2024	BACS	High Ongar Village Hall - Hall hire				32.00																	32.00
				49	02/12/2024	BACS	A Jones - Refund for Ink						25.54															25.54
				50	02/12/2024	BACS	North Weald Bassett PC - Remb Wreath																	25.00				25.00
				51	02/12/2024	BACS	Skilled Tech Ltd - Computer + office365 (November) + £30 from missed invoice				102.11																14.42	116.53

