

Chair: Cllr Toby Acton  
Clerk: Bonnie Jones | Ware Farm, The Street, High Roding, CM6 1NT |  
clerk@highongar-pc.gov.uk | www.highongar-pc.gov.uk

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You are hereby summoned to attend  
**A Meeting of High Ongar Parish Council**  
To be held on  
**WEDNESDAY 10<sup>th</sup> April 2024 – at 7:30pm**  
at the High Ongar Village Hall

for the purpose of transacting business as shown on the agenda below.

The public and press are welcome to be present. Please note that this meeting may be recorded.



Parish Clerk

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#### AGENDA

- 2023/24.57 Apologies for Absence**  
Members are reminded that s85 of the Local Government Act 1972, states that apologies for absence must be received prior to the meeting.
- 2023/24.58 Other Absences**
- 2023/24.59 Declarations of Interest.**  
To declare the existence and nature of any Disclosable Pecuniary, Other Registerable Interest or Non-Registerable Interest relating to items on the agenda.
- 2023/24.60 Minutes of the Previous Meeting**  
To agree the Minutes of the Parish Council meeting held on 14<sup>th</sup> February 2024.
- 2023/24.61 Public Participation Session**  
The Chair will invite questions and observations from members of the public present. A maximum time of 15 minutes will be allowed, with 3 minutes per person.
- 2023/24.62 Reports and Members Reports**  
a) Chairman's Report – verbal report.  
b) Vice Chairman's Report.  
c) District & County Councillors Reports - District Councillors are invited to submit a written report if they are unable to attend the Parish Council Meeting.  
d) Parish Councillors - verbal reports will be received if no written report has been submitted.  
- Ward Councillor Report – Paslow Common  
- Ward Councillor Report - High Ongar  
- Ward Councillor Report- Norton Mandeville  
e) Highways Report.  
f) High Ongar Village Hall
- 2023/24.63 Clerk's Report**  
To receive any reports from the Clerk.
- 2023/24.64 Millfield Play Area**  
Clerk to provide feedback received from the consultation letter distributed to Millfield residents in regard to a possible new play area. Councillors are asked to agree how they wish to proceed.

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- 2023/24.66 Local Highways Pannell – Speed calming measures**  
Councillors are asked to agree if they wish to make an LHP application for speed calming measures on The Street, High Ongar. It is suggested that we contact our District and County Councillors to see if they will support the application and take this matter forward.
- 2023/24.67 Resident request for use of Paslow Common**  
A High Ongar resident has requested use of Paslow Common for parking purposes for a Wedding on 8<sup>th</sup> June for between 30-40 cars. Councillors are asked to consider this request; however, it is suggested an agreement is made up prior to approval.
- 2023/24.68 Community Speed Watch Group**  
Councillors are asked to discuss the possible re-introduction of the community speed watch group.
- 2023/24.69 LHP Application – Safety measures surrounding High Ongar Primary School**  
Councillors are asked to discuss which safety measures they would like introduced surrounding High Ongar Primary School for a possible LHP application. The Parish Council cannot fund schools; however we can pass this matter onto Highways and request they consider our LHP Application.
- 2023/24.70 Woolmongers Lane, Paslow Common ward - Continuous ongoing issue of rubbish burning**  
Councillors are asked to discuss the above issue and agree how to move forward on this matter.
- 2023/24.71 Planning applications for consideration**  
There were no planning applications to consider at the time this agenda was distributed.
- 2023/24.72 Planning applications responded to by way of Clerks delegated powers**

Reference	Address	Description
EPF/0313/24	Fickle Field, Norton Lane, High Ongar, Ongar, CM4 0LN	Conversion of Agricultural Building to Holiday Accommodation with Shared Access Track
No Comment.		
EPF/2638/23	Norton Field Farm Norton Lane High Ongar Ongar, CM4 0LN	Demolition of all buildings and removal of all hardstanding areas and proposed residential re-development comprising 20 self-build dwellings and improvements to existing access. Provision of open space, allotments and communal garden
<p>The Parish Council objects to this application on the following grounds:</p> <ul style="list-style-type: none"> <li>- Overdevelopment in a rural area.</li> <li>- The amount of traffic that would be generated is unsuitable for the size of the road.</li> <li>- Concerns of egress and ingress into the site.</li> <li>- Detrimental to the amenities of nearby residents.</li> <li>- Out of keeping in a rural area.</li> </ul> <p>The Parish Council would like to speak at Plans East Committee.</p>		
EPF/0435/24	2 Prospect Villas, Norton Heath Road Old A414, High Ongar, Ingatestone, CM4 0LQ	Single storey barn style extension to existing cottage to form ancillary accommodation for a family member.
No Comment.		

- 2023/24.73 Planning Updates**  
To note the following planning updates (please see schedule attached)

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**2023/24.74 Finance**

**74.1** To note the current status of the accounts.

**74.2** To agree the following payments:

Payee	Description	Method	£ (inc VAT)
Bonnie Jones	Clerks salary (February)	PAID	£476.05
Bonnie Jones	Clerks salary (March)	PAID	£476.05
Skilled Tech Ltd	Microsoft 365 (inv687)	Online	£80.00
Skilled Tech Ltd	Microsoft 365 (inv744)	Online	£80.00
D.R Metson & Partners LLP	Hedge cutting – Mill Lane	Online	£420
TBS Hygiene	Dog bin collection (inv5133)	Online	£36.60
EALC	EALC Affiliation fees 2024/25 NALC affiliation fees 2024/25	Online	£422.99

**74.3** To agree the 2023/2024 accounts. Details of which will be provided prior to the meeting.

**2023/24.75 Outstanding Matters**

- Village hall funding.

**2023/24.76 Date of next meeting**

To note, the next meeting will be held on Wednesday the 8<sup>th</sup> May.

**2023/24.77 Exclusion of the public and the press**

The Chairman proposed that the public and the press be excluded from the meeting, the Council believing that publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be discussed. This was unanimously agreed and the public and press were excluded from the meeting.

**2023/24.78 Gamers Land**

Clerk to provide an update on this matter.