

Explanation of variances – pro forma

Name of smaller authority:

High Ongar Parish Council

County area (local councils and parish meetings only): Essex

Insert figures from Section 2 of the AGAR in all [Blue](#) highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

• variances of more than 15% between totals for individual boxes (except variances of less than £200);

• **New from 2020/21 onwards:** variances of £100,000 or more require explanation regardless of the % variation year on year;

	2023/24 £	2024/25 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	53,381	48,990				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	11,339	13,362	2,023	17.84%	YES		A cost of £600 was budgeted for the Christmas lunch which was not budgeted for in 23/24. A further £200 was budgeted for legal powers. £1000 was budgeted for Computer and Software minatanence against a previous budget in 23/24 of £100, this was due to the fact that Office 365 subscriptions were not included in the budget for 23/24. A further £300 was budgeted for Internal Audit as the previous internal audit was completed free of charge and a new auditor needed to be sourced.
3 Total Other Receipts	775	1,340	565	72.90%	YES		In 23/24 High Ongar Parish Council recived £425.20 refund for legal fees and a £300 locality grant paymet for defibrilators. Theis were not received in 24-25 however a £250 bus grant was received and £1,090 VAT reclaim.
4 Staff Costs	6,382	6,122	-260	4.07%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	10,123	10,742	619	6.11%	NO		
7 Balances Carried Forward	48,990	46,828				VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	48,990	46,828				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	7,607	7,607	0	0.00%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable