

Chair: Cllr Toby Acton
Clerk: Bonnie Jones | Ware Farm, The Street, High Roding, CM6 1NT |
clerk@highongar-pc.gov.uk | www.highongar-pc.gov.uk

You are hereby summoned to attend
A Meeting of High Ongar Parish Council
To be held on
WEDNESDAY 10TH January 2023 – at 7:30pm
at the High Ongar Village Hall

for the purpose of transacting business as shown on the agenda below.

The public and press are welcome to be present. Please note that this meeting may be recorded.



Parish Clerk

AGENDA

- 2023/24.23 Apologies for Absence**
Members are reminded that s85 of the Local Government Act 1972, states that apologies for absence must be received prior to the meeting.
- 2023/24.24 Other Absences**
- 2023/24.25 Declarations of Interest.**
To declare the existence and nature of any Disclosable Pecuniary, Other Registerable Interest or Non-Registerable Interest relating to items on the agenda.
- 2023/24.26 Minutes of the Previous Meeting**
To agree the Minutes of the Parish Council meeting held on 15th November 2023.
- 2023/24.27 Public Participation Session**
The Chair will invite questions and observations from members of the public present. A maximum time of 15 minutes will be allowed, with 3 minutes per person.
- 2023/24.28 Reports and Members Reports**
a) Chairman's Report – verbal report.
b) Vice Chairman's Report.
c) District & County Councillors Reports - District Councillors are invited to submit a written report if they are unable to attend the Parish Council Meeting.
d) Parish Councillors - verbal reports will be received if no written report has been submitted.
- Ward Councillor Report – Paslow Common
- Ward Councillor Report - High Ongar
- Ward Councillor Report- Norton Mandeville
e) Highways Report.
- 2023/24.29 Clerk's Report**
To receive any reports from the Clerk.
- 2023/24.30 Clerk's monthly salary**

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Due to efficiency members are asked to confirm that it would be appropriate for the Clerk to be paid her monthly salary on the last working day of each month. This payment will then be reported at the following meeting. This will commence January 2024.

2023/24.31 Funding for play equipment

District Councillor Ray Balcombe has contacted the Clerk to advise he has secured funding for some possible play equipment in High Ongar. Councillors are asked to discuss where this play equipment could go and confirm if they wish to accept this funding.

2023/24.32 CCLA savings account

Confirmation that the Parish Council wish to place funds in CCLA – confirmation of amount (forms to be completed).

2023/24.33 Delegated Powers - Planning

The Parish Council, as a statutory consultee, is afforded 21 days to consider and comment on planning applications. There may be times when this 21 day deadline period falls outside off the normal Parish Council meeting. In this instance, it is normal for smaller councils to agree delegated powers to the Clerk to allow her to obtain comments on planning applications from individual Councillors and formulate a majority view comment to submit to EFDC. As such, Councillors are asked to agree the Clerk can have delegated powers in this regard.

2023/24.34 Budget and Precept

The Council is asked to consider the budget, making any changes they feel are necessary, and agree the precept for 2024/2025. Attached to the agenda are some notes for Councillors regarding what a precept is, along with a draft budget for consideration. Councillors are asked to specifically consider the following additional items:

- New village sign
- Annual Christmas meal for residents
- New notice board
- Parking sign

2023/24.35 Planning applications for consideration

Councillors are asked to consider the below planning matters:

Reference	Address	Description	Update
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EPF/2393/23	Former Larkins Farm, 199 Nine Ashes Road, High Ongar, Ongar, CM4 0JY	Application for approval of details reserved by condition 3'Biodiveristy Enhancement plan' condition 14 'Tree Protection Plan, Arboriculture Method Statement' and condition 19 'Construction Method Statement for Biodiversity' on planning application EPF/2601/18 (Demolition of an existing structure and replacement with 2 x detached dwellings with associated new vehicle crossover, garages, landscaping and other associated works) Planning Application: EPF/2393/23 (site.com)	Consultation deadline: 11/12/2023
EPF/2403/23	199, Former Larkins Farm, Nine Ashes Road, High Ongar, Ongar, CM4 0JY	Application for approval of details reserved by condition 2 'EVCP', condition 18 'External Lighting -Bats', and condition 20 'Super-Fast Broadband' on planning application EPF/2601/18 (Demolition of an existing structure and replacement with 2 x detached dwellings with associated new vehicle crossover, garages, landscaping and other associated works) Planning Application: EPF/2403/23 (site.com)	Consultation deadline: 11/12/2023
EPF/2292/23	Paslow Common Farm, Nine Ashes Road, High Ongar, Ongar, Ingatestone, CM4 0JY	Application for approval of details reserved by condition 15 'Surface Water Drainage Strategy' on planning permission EPF/1597/21 (Redevelopment of commercial site to provide 9no. dwellings with associated access, hardstanding, landscaping and parking) Planning Application: EPF/2292/23 (site.com)	Consultation deadline: 11/12/2023

Please note that as no meeting was held in December and planning comments are currently able to be made via email the deadline for the above planning applications have now passed. Councillors can still provide a comment if they wish.

2023/24.36 Planning Updates

To note the following planning updates (please see schedule attached)

2023/24.37 Finance

37.1 To note the current status of the accounts and bank reconciliation (to be tabled at the meeting).

37.2 To agree the following payments:

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Payee	Description	Method	£ (inc VAT)
Mrs Walker	Christmas Lunch food	Online	£400
Heath Computers	Microsoft 365 Business	Online	£80.00
Heath Computers	Microsoft 365 and maintenance Inv 4843	Online	£80.00
TBS Hygiene Ltd	Dog waste collection Inv 4791	Online	£36.60
Clear Business	Outstanding balance and termination fee	Online (PAID)	£456.92

37.3 To note the following income

Payee	Description	Method	£ (inc VAT)
Pinney Talfourd Solicitors	Overpayment refund	Income	£475.20

2023/24.38 Outstanding Matters

- Defibrillator training event
- Village hall funding.

2023/24.39 Date of next meeting

To note, the next meeting will be held on Wednesday the 21st February.

2023/24.40 Exclusion of the public and the press

The Chairman proposed that the public and the press be excluded from the meeting, the Council believing that publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be discussed. This was unanimously agreed and the public and press were excluded from the meeting.