

Chair: Cllr Toby Acton
Locum Clerk: Susan DeLuca | Ware Farm, The Street, High Roding, CM6 1NT |
clerk@highongar-pc.gov.uk | www.highongar-pc.gov.uk

You are hereby summoned to attend
A Meeting of High Ongar Parish Council
To be held on
WEDNESDAY 15TH November 2023 – at 7:30pm
at the High Ongar Village Hall

for the purpose of transacting business as shown on the agenda below.

The public and press are welcome to be present. Please note that this meeting may be recorded.



Parish Clerk

AGENDA

- 2023/24.1 Apologies for Absence**
Members are reminded that s85 of the Local Government Act 1972, states that apologies for absence must be received prior to the meeting.
- 2023/24.2 Other Absences**
- 2023/24.3 Declarations of Interest.**
To declare the existence and nature of any Disclosable Pecuniary, Other Registerable Interest or Non-Registerable Interest relating to items on the agenda.
- 2023/24.4 Minutes of the Previous Meeting**
To agree the Minutes of the Parish Council meeting held on 12th September 2023.
- 2023/24.5 Public Participation Session**
The Chair will invite questions and observations from members of the public present. A maximum time of 15 minutes will be allowed, with 3 minutes per person.
- 2023/24.6 Chair's Report**
To receive any reports from the Chair.
- 2023/24.7 Vice Chair's Report**
To receive any reports from the Vice Chair.
- 2023/24.8 District / County Councillor reports**
To receive any reports from District or County Councillors.
- 2023/24.9 Clerk's Report**
To receive any reports from the Clerk.
- 2023/24.10 Councillor Reports**
To receive any reports from the Councillors.

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2023/24.11 Consultations

a) Epping Forest District, Dog Control Public Spaces Protection Order (PSPO) consultation

Epping Forest District Council are seeking the views of key partners, the local community, residents, and businesses on the new proposed Public Spaces Protection Order (PSPO) for dog control, making it an offence for a person in charge of a dog to: -

(a) Fail to remove dog faeces deposited on any publicly accessible land within the district.

(b) Fail to put a dog on a lead when directed to do so by an authorised officer, on any publicly accessible land within the district.

(c) Fail to limit the number of dogs which a person may take onto publicly accessible land within the district to four dogs.

(d) Fail to produce a receptacle for picking up dog faeces when requested to do so by an authorised officer, while walking any dog on any publicly accessible land within the district.

(e) Fail to exclude a dog from specified fenced areas within the district

The Council is consulting on the proposed order for a period of 28 days between 23/10/2023 and 20/11/2023.

Councillors are asked to discuss and consider if they wish to respond to this consultation. Full details can be found at [Dog Control Public Spaces Protection Order \(PSPO\) consultation Survey \(surveymonkey.co.uk\)](#).

b) ECC Recycling Centre Booking Systems – Trial period – Deadline 19th November
ECC is consulting on the Recycling Centre Booking System following a trial period, and are proposing to make the booking system permanent. Councillors are asked to consider if they would like to respond to this consultation. Full details can be found at [Recycling Centre Bookings consultation | Essex County Council](#)

2023/24.12 Update on un-registered Gamers Land

The Clerk to provide an update on the findings regarding the un-registered land at Gamers.

2023/24.13 The Village Hall

The Clerk to provide an update on her findings from the village hall archived documents. Councillors are asked to confirm if they wish for the Clerk to do any further investigation on this matter.

2023/24.14 Website

Councillors are asked to agree how many years' worth of Agenda's and minutes they wish to publish on the council's website.

2023/24.15 Planning applications for consideration

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Councillors are asked to consider the below planning matters:

Reference	Address	Description	Update
APPEAL: APP/J1535/W/23/3 321066	Land to Rear of The Forrester's Public House, The Street High Ongar, Ongar, CM5 9NE	Residential Development of One Dwelling to the rear of Existing Public House (to be Retained), Including Associated Amenity Space, Car Parking and Rationalisation of Remainder of Site for Continued Use with Public House	Deadline – 27 th November Parish Council objected. Do Councillors wish to comment on this appeal?

2023/24.16 Planning Updates

To note the following planning updates:

Reference	Address	Description	Update
EPF/2313/22	Paslow Hall Farm, King Street, High Ongar, Ongar, CM5 9NS	Construction of a new industrial unit for general industrial use (B1, B2 and B3)	Refused

2023/24.17 Finance

17.1 To note the current status of the accounts and bank reconciliation (to be tabled at the meeting).

17.2 To agree the following payments:

Payee	Description	Method	£ (inc VAT)
Thornwood Grounds Maintenance Limited	Clean 2 bus stops and remove notice board. Including disposal of old notice board and backfilling the holes.	Online	£156.00
Heath Computers	Microsoft 365 subscriptions	Online	£80.00
Heath Computers	New Lenovo computer	Online	£480.00
TBS Hygiene Ltd	Dog waste bin collection	Online	£29.28
NPower	October – Street light electricity	DD	£67.57

2023/24.18 Outstanding Matters

- Defibrillator training event
- Village hall funding

2023/24.19 Date of Next Meeting

Councillors are asked to agree the date of the next meeting. Councillors are also asked to agree future meeting dates for 2024.

2023/24.20 Exclusion of the public and the press

In the event that an agenda item needs to be discussed confidentially, councillors will be asked to consider the following motion to be proposed by the Chairman:

“That the public and the press be excluded from the meeting, the Council believing that publicity would be prejudicial to the public interest by reason of the confidential nature of the



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business about to be discussed. However, an item may be placed in the Confidential part of the meeting so long as it is accordance with the Statutory Guidance.

2023/24.21 Employment of permanent Clerk