

Chair: Cllr Toby Acton
Clerk: Bonnie Jones | Ware Farm, The Street, High Roding, CM6 1NT |
clerk@highongar-pc.gov.uk | www.highongar-pc.gov.uk

You are hereby summoned to attend
A Meeting of High Ongar Parish Council
To be held on
WEDNESDAY 13th November 2024 – at 7:30pm
at the High Ongar Village Hall

for the purpose of transacting business as shown on the agenda below.

The public and press are welcome to be present. Please note that this meeting may be recorded.



Date: 6th November 2024

AGENDA

2024/25.105 Apologies for Absence

Members are reminded that s85 of the Local Government Act 1972, states that apologies for absence must be received prior to the meeting.

2024/25.106 Other Absences

2024/25.107 Declarations of Interest.

To declare the existence and nature of any Disclosable Pecuniary, Other Registerable Interest or Non-Registerable Interest relating to items on the agenda.

2024/25.108 Minutes of the Previous Meeting

To agree the Minutes of the Parish Council meeting held on 9th October 2024.

2024/25.109 Public Participation Session

The Chair will invite questions and observations from members of the public present. A maximum time of 15 minutes will be allowed, with 3 minutes per person.

2024/25.110 Reports and Members Reports

- a) Chairman's Report – verbal report.
- b) Vice Chairman's Report.
- c) District & County Councillors Reports - District Councillors are invited to submit a written report if they are unable to attend the Parish Council Meeting.
- d) Parish Councillors - verbal reports will be received if no written report has been submitted.
 - Ward Councillor Report – Paslow Common
 - Ward Councillor Report - High Ongar
 - Ward Councillor Report- Norton Mandeville
- e) Highways Report.
- f) High Ongar Village Hall
- g) Police Reports

2024/25.111 Clerk's Report

To receive any reports from the Clerk.

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2024/25.112 2025 Meeting dates

Councillors are asked to agree which dates they would like to hold Parish Council meetings in 2025, this is subject to hall availability. Councillors are further asked if they would like to continue with monthly meetings.

2024/25.113 Village Hall Website

The Clerk to provide an update on the above matter and to receive a report from the Village Hall Committee.

2024/25.113 Play Area Location findings

The Clerk to provide an update on the above matter.

2024/25.113 NJC Scale point

To note, in late Octobers the NJC Scale Point increases were agreed nationally resulting in the Clerk requiring back dated pay of £499.30. The Clerk will provide a further update at the meeting.

2024/25.114 Budget/Precept 2025/2026

The January 2025 Parish Council meeting will be mainly to address and agree the budget for 2025/2026. Councillors are asked to advise the Clerk of any specific items they would like to be considered for budget, along with details and costings. These should be with the Clerk before 24th December.

2024/25.115 Planning applications for consideration

Councillors are asked to consider the below planning applications

Reference	Address	Description	Details
EPF/2166/24	Ashlings Farm, Ashlings Farm Lane, High Ongar, Ingatestone, CM4 0JU	Variation to condition 2 'Plan no's' on planning permission EPF/1859/19 (Proposed demolition of existing house and garage with erection of x 3 no. new chalet style dwellings) Planning Application: EPF/2166/24	Consultation deadline: 25 th November 2024
EPF/2170/24	The Oaks, Chelmsford Road, High Ongar, Ongar, CM5 9NW	Prior approval for the addition of a first floor. Planning Application: EPF/2170/24	Consultation deadline: 25 th November 2024

2024/25.116 Planning Updates

There were not planning updates to note at the time this agenda was distributed.

2024/25.117 Finance

117.1 To note the current status of the accounts.

118.2 Clerk to provide bank reconciliation, to be reviewed and signed by the Chairman.

119.3 To agree the following payments:

Payee	Description	Method	£ (inc VAT)
NPower	Street Light Electricity – October	DD	£68.56

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Skilled Tech Ltd	Microsoft 365 and Maintenance – October	Online	£86.53
North Weald Bassett Parish Council	Remembrance Day Wreath	Online	£25.00
Bonnie Jones	Printer Ink	Online	£25.54
High Ongar Village Hall	October Hall Hire	Online	£32.00
MD Landscapes	Various Grass Cutting - October	Online	£134.40
Bonnie Jones	November Salary + Backdated pay	Online	£662.05

2024/25.120 Outstanding Matters

2024/25.121 Date of the next meeting

To note, the Parish Council do not hold a meeting in December. Once the 2025 meeting dates are agreed these will be posted on the High Roding Ongar Council website.

2024/25.122 Exclusion of the public and the press

In the event that an agenda item needs to be discussed confidentially, councillors will be asked to consider the following motion to be proposed by the Chairman: “That the public and the press be excluded from the meeting, the Council believing that publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be discussed. However, an item may be placed in the Confidential part of the meeting so long as it is accordance with the Statutory Guidance.

There are no matters to be discussed.