



Chair: Cllr Toby Acton
Clerk: Bonnie Jones | Ware Farm, The Street, High Roding, CM6 1NT |
clerk@highongar-pc.gov.uk | www.highongar-pc.gov.uk

You are hereby summoned to attend
A Meeting of High Ongar Parish Council
To be held on
Wednesday 12th November 2025 – at 7:30pm
at High Ongar Village Hall

for the purpose of transacting business as shown on the agenda below.

The public and press are welcome to be present. Please note that this meeting may be recorded.

A handwritten signature in black ink, appearing to be 'B. Jones', is written over a horizontal line.

Parish Clerk
Date: 06/11/2025

AGENDA

- 2025/26.88 Apologies for Absence**
Members are reminded that s85 of the Local Government Act 1972 states that apologies for absence must be received prior to the meeting.
- 2025/26.89 Other Absences**
- 2025/26.90 Declarations of Interest**
To declare the existence and nature of any Disclosable Pecuniary, Other Registerable Interest or Non-Registerable Interest relating to items on the agenda.
- 2025/26.91 Minutes of the Previous Meeting**
To agree the Minutes of the Meeting of Parishioners and the May Parish Council meeting held on 8th October 2025.
- 2025/26.92 Public Participation Session**
The Chair will invite questions and observations from members of the public present. A maximum time of 15 minutes will be allowed, with 3 minutes per person.
- 2025/26.93 Reports and Members Reports**
a) Chairman's Report – verbal report.
b) Vice Chairman's Report
c) District & County Councillors Reports - District Councillors are invited to submit a written report if they are unable to attend the Parish Council Meeting.
d) Parish Councillors - verbal reports will be received if no written report has been submitted.
- Ward Councillor Report – Paslow Common
- Ward Councillor Report - High Ongar
- Ward Councillor Report- Norton Mandeville
e) Highways Report
f) High Ongar Village Hall
g) Police Reports
- 2025/26.94 Clerk's Report**
To receive any reports from the Clerk.

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2025/26.95 Defibrillator Batteries

Clerk to provide costings for the required replacement defibrillator batteries. Councillors to agree how they wish to proceed.

2025/26.96 Budget and Precept 2026/2027

The January 2026 Parish Council meeting will be mainly to address and agree the budget and precept for 2026/2027. Councillors are asked to advise the Clerk of any specific items they would like to be considered for budget, along with details and costings. These should be with the Clerk before the 3rd of December.

2025/26.97 Village Hall

Clerk to provide an update on this matter.

2025/26.98 Over 65's Christmas Lunch

Cllr Catlin to provide an update.

Councillors to agree how they would like the event to be advertised.

2025/26.99 Speed sign application licence

1. To receive an update on the application.
2. Community Speed watch – To receive an update on TruCam and its use.

2025/26.100 Diversion of footpath 33 High Ongar and 11 Blackmore

Councillors are asked to note that on the 9th of October 2025 ECC confirmed an order to divert footpath 33 in High Ongar and footpath 11 in Blackmore. Attached to the agenda is a copy of the order and the formal diversion routes. This will be placed on the parish notice boards.

2025/26.101 Planning applications responded to by way of Clerks Delegated Powers:

Reference	Address	Description	Comments
EPF/2033/25	Rose House, Mill Lane, High Ongar, Ongar, CM5 9RQ	Proposed Detached stable Block	No comments received
EPF/2026/25	Readings Farm, Norton Heath Road Old A414, High Ongar, Ingatestone, CM4 0LP	Prior Approval for change of use of an agricultural building to a commercial business use (Use Class E).	No comments received
EPF/2098/25	251, Maltings, Nine Ashes Road, High Ongar, Ongar, CM4 0LA	Conversion of garage to attached annexe with internal alterations.	No comments received
EPF/2097/25	251, Maltings, Nine Ashes Road, High Ongar, Ongar, CM4 0LA	Loft extension.	No comments received
EPF/2161/25	The Orchard, Fingrith Hall Lane, High Ongar, Ongar, CM4 0JP	Variation of Condition 2 Plan Numbers of EPF/2490/22 (Proposed residential redevelopment consisting of the demolition of all existing buildings and hardstanding and the construction of 6 no. new dwellings and associated development).	No comments (received from Cllr Acton and Cllr Smith)

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2025/26.102 Planning applications for consideration

Councillors are asked to consider the below planning application:

Reference	Address	Description	Deadline for comments
EPF/2139/25	Homemead Farm, Woolmongers Lane, High Ongar, Ongar, CM4 0JX	Demolition of existing outbuildings and erection of two residential properties utilising existing vehicular access with associated hard and soft landscaping. Planning Application: EPF/2139/25	18 th November 2025

2025/26.103 Planning Updates

There were no planning updates at the time this agenda was distributed.

2025/26.104 Finance

104.1 To note the status of the accounts.

104.2 Clerk to provide bank reconciliation, to be reviewed and signed by the Chairman.

104.3 To agree the following payments:

Payee	Description	Method	£ (inc VAT)
Bonnie Jones	Clerks Salary (October)	PAID	£515.25
Skilled Tech	Microsoft 365 and device support	Online	£93.66
TBS Hygiene Ltd	Dog waste bin collection (October)	Online	£42.00

2025/26.105 Outstanding Matters

To note any outstanding matters.

2025/26.106 Date of next meeting

The next meeting of High Ongar Parish Council will take place on Wednesday 14th January 2026 at the High Ongar Village Hall.

2025/26.107 Exclusion of the public and the press

In the event that an agenda item needs to be discussed confidentially, councillors will be asked to consider the following motion to be proposed by the Chairman: "That the public and the press be excluded from the meeting, the Council believing that publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be discussed. However, an item may be placed in the Confidential part of the meeting so long as it is accordance with the Statutory Guidance.

Land Adjacent to 202 Nine Ashes Road, Blackmore